

May 27, 2014

Dear USC Colleague:

I am pleased to support Ginger Mayerson's application for another administrative position within the University. Ms. Mayerson joined the Annenberg School for Communication and Journalism as the Digital Debate Project Coordinator in the School of Communication under Gordon Stables, Assistant Dean for Student Affairs / Director of Debate & Forensics in March 2013. In this capacity, she manages the debate program budgets, including one sponsored account.

As Accounting/Financial Supervisor for the Annenberg School, I work with Ms. Mayerson reviewing and approving expense reports, requisitions, and check requests she prepares, and advising her regarding routine and non-routine financial matters as needed. I have observed Ginger to be the following:

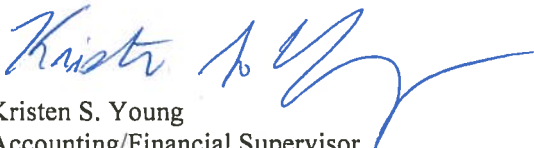
- **Communicative** - From the beginning of her time here, Ginger was very communicative and proactive about ensuring that she had the proper access to hit the ground running. Her oral and written communication is clear and appropriate.
- **Resourceful** - She is familiar with the various University resources and departments, and I appreciate her willingness to consult them to research solutions and think through alternatives to problems before coming to me with them.
- **Responsive** - Although her position with Annenberg is not full-time, Ginger always responds to inquiries in a timely manner.
- **Competent** - Ginger has a solid understanding of how to process procurement- and reimbursement-related financial transactions and does so with good attention to detail.

Ms. Mayerson has taken advantage of the University's training opportunities to keep up to date with University systems and procedures, including Quali Financial System, eMarket, and effort certification. She is working toward a Certificate in Research Administration, having completed the following four of six required courses: Fundamentals of Research Administration, And the Award Goes To..., Preparing Your Proposal, and Conflict of Interest in Research. Additionally, Ms. Mayerson is a notary public with her commission expiring in July 2016.

Outside of the office, Ms. Mayerson is involved with USC Women in Management (WIM) where she holds a leadership position responsible for public relations on its board.

Ms. Mayerson has been a valuable asset to the Annenberg School and based on my experience working with her, I believe that she will continue to make positive contributions in any similar position at the University.

Sincerely,



Kristen S. Young
Accounting/Financial Supervisor
USC Annenberg School for Communication and Journalism

