



**Titus Family Department of Clinical Pharmacy &
Pharmaceutical Economics and Policy**

Kathleen Rodgers, PhD

Associate Professor of Clinical Pharmacy

Email: krodgers@pharmacy.usc.edu

Phone: 323-222-0089

August 13, 2012

To Whom It May Concern:

Ms. Mayerson joined in the laboratory at the University of Southern California since 1998. She was originally hired as a word processor, secretary and editorial assistant to support a scientific book. Her job duties have evolved over the years, during which time her activities included document and graphic preparation for scientific publications, grants, and regulatory documents using Microsoft Word, PhotoShop and Adobe Acrobat. She also was involved in the preparation of presentations and posters primarily using PowerPoint as well as data input using Microsoft Excel. She is proficient in computer software installation and computer maintenance. She became adept at online submission interfaces for grants and scientific peer review publication, search engines, and used a variety of online tools to improve our work product and information gathering.

As a USC employee, she actively participated in additional training at Norris Medical Library as well as online. Ginger has managed a number of NIH grants and industry sponsored projects for our laboratory over the years. She learned the USC online purchasing and grant management interface, kept abreast of USC and NIH rules for dispersing grant money, and coordinated with other departments involved with grants management. She is a past member of the National Council of University Research Administrators, and a current member of the USC Women in Management organization. In 2004, she became a Notary Public and continues to maintain her certification.

Her efficiency and work ethic was invaluable for our demanding work load and her creativity added substantially to the quality of our documents.

Sincerely,

A handwritten signature in black ink on a white background, appearing to read "Kathleen Rodgers". The signature is somewhat stylized and includes a flourish at the end.

Kathleen Rodgers, Ph.D.