

hello,

August 14, 2012

To Whom It May Concern:

I am writing regarding Ginger Mayerson. I have known Ms. Mayerson personally for over 15 years and have always known her to be an organized, responsible, and highly motivated individual.

In addition to her administrative skills, she is also a talented and experienced writer and editor, and is an expert at seeing projects through to their completion. She is fluent in office technology, including setting up and maintaining websites in HTML. And she has a special knack for assembling teams of the right people to get the job done; this was certainly my experience on the personal writing and media projects we worked on as friends over the years. She can coax excellent work out of the most stubborn team members!

In summary, I highly recommend Ms. Mayerson for any position or endeavor that she may seek to pursue. She would be a tremendous asset to any firm and I recommend her without reservation.

If you have any questions, please do not hesitate to contact me.



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