

September 19, 2012

To Whom it May Concern:

**Department of
Obstetrics &
Gynecology**

Livingston Reproductive
Biology Laboratories

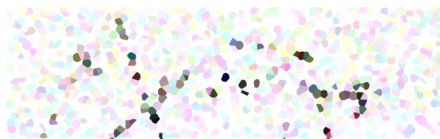
Gere S. diZerega, M.D.
Professor

I would like to recommend Ginger Mayerson.

Ms. Mayerson has been employed in our lab at the Keck School of Medicine in various capacities since 1998. She was originally hired as a word processor and secretary. Her job duties have evolved over the years, during which time she performed various activities. She worked closely with me in the preparation of a surgery text book which included more than thirty authors. Over the years she created documents and graphics for scholarly publications, grants, presentations, and poster sessions primarily using PowerPoint, MS Word, PhotoShop, and Acrobat. She is proficient in computer software installation. Her secretarial skills remain current with the latest Microsoft and Adobe releases. She became adept at online submission interfaces for grants and scientific peer review publication, search engines, and used a variety of online tools to improve our work product and information gathering.

As a USC employee, she actively participated in additional training at Norris Medical Library as well as online. Ginger has managed a number of NIH grants and industry sponsored projects for our laboratory over the years, starting in 2000 with an American Diabetes Association research grant. She learned the USC online purchasing and grant management interface, kept abreast of USC and NIH rules for dispersing grant money, and coordinated with other departments involved with grants management. She is a past member of the National Council of University Research Administrators, and a current member of the USC Women in Management organization. In 2004, she became a Notary Public and continues to maintain her certification.

The pace of research in our lab has adjusted over the last year which now makes time available for Ginger to work productively with others in the challenging environment of academic excellence.



Gere diZerega, MD
Professor of Obstetrics and Gynecology
Keck School of Medicine